

WOODPLUMPTON PARISH COUNCIL
MINUTES OF MEETING HELD AT CATFORTH PRIMARY SCHOOL,
SCHOOL LANE, CATFORTH

on **MONDAY 19th JULY 10 at 7.00pm.**

- 32 PRESENT:** Chairman S Morgan
Councillors M Entwistle B Hill
S Morgan C Singleton
M Stewart.
1 member of the public.
- 33 APOLOGIES** – Apologies were noted from Cllrs. P Entwistle, M Greaves and B Probin.
- 34 APPROVAL OF THE MINUTES** of the meeting held on **21st June 10.**
It was **resolved** that the Minutes be approved and signed as a true record.
- 35 DECLARATIONS OF INTERESTS** – Councillor Singleton declared a personal interest in Catforth Village Hall as a committee member.
- 36 PUBLIC PARTICIPATION**
It was **resolved** that the meeting be adjourned to listen to representations from the public.
Concern was expressed regarding speeding traffic at Moorside Lane particularly motorcycles. The matter has been mentioned at PACT. The Parish Council has already written to LCC requesting an update on the speed strategy. Once the reply is received the Council can review its Highway Business Plan and consideration can be given to Moorside Lane.
An explanation was given regarding the need to circulate a questionnaire relating to Catforth Village Hall.
It was **resolved** that the meeting be reconvened.
- 37 CATFORTH VILLAGE HALL**
Members **resolved** that the Village Hall questionnaire could be distributed free of charge with the Parish Newsletter. It was agreed that the questionnaire would be a separate insert and the committee would be asked to help stuff the envelopes.
- 38 ENFORCEMENT APPEALS**
It was **resolved** that the Clerk would represent the Parish Council at the Informal Hearing regarding the appeal against the enforcement notices relating to the stationing of caravans on land to the South of Rosemary Lane, Bartle Lane, Catforth. It was further **resolved** that the Clerk would confirm the Council's resolution under Minute 166 and express concern that the hearing was to take place during the day when councillors and residents were less able to attend.
Members **resolved** not to attend the Public Inquiry in relation to the appeal against an enforcement noticed regarding a clay pigeon shoot at Toplands Farm, Woodplumpton Road, Woodplumpton as the Council has no factual evidence regarding the usage. It was confirmed that individual councillors could write to the planning department citing their own personal views.
- 39 BROADBAND SPEEDS**
At the Parish Council Consultative Forum, concern was expressed that the broadband speeds in the rural areas are insufficient. Members agreed with this view and **resolved** that they would be interested in raising the profile of the issue. The Clerk will report this back to the PCCF.

40 FINANCIAL REGULATIONS

Internal Audit procedures specify that the Council's Financial Regulations should be reviewed every 4 years. Members reviewed the regulations and **resolved** that *tenders should be sought where it is intended to enter into a contract for goods or services exceeding £10,000*. Previously the value was £1,000.

£1,000 will be amended to £10,000 in 11.1 (b) and (f).

It was further **resolved** that *when it is intended to enter into a contract of less than £10,000, the Clerk / RFO shall obtain 3 quotes, however where the value is below £2,500 and above £100 the clerk shall strive to obtain 3 estimates*.

Previously the upper value was £1,000. 11.1 (g) will be amended.

A revised copy of the regulations will be issued to Members and an updated copy placed on file.

FINANCIAL MATTERS

41 ACCOUNTS FOR PAYMENT

Members **resolved** to approve the following accounts for payment

Clerk's July Salary	£602.44
July Tax & NI Contributions	£59.41
Lengthsman Contract 13 – 16	£352.50
1/4ly expenses Apr – June	£112.00

42 FINANCIAL STATEMENT 1 April 10 to end of June 2010

The Chairman verified that the financial and bank statements had been reconciled.

43 QUARTERLY BUDGET CHECK – Apr – June

Members **resolved** to approve the quarterly budget statement.

44 HOLLOWFORTH LANE MORTUARY

Additional quotes for the works had been requested but were not available for the July meeting. Members agreed that the 31st July should be the cut off date for additional quotes to be received and a letter to this effect is to be sent to the contractor who supplied a quote in May. Members **resolved** to approve the existing quote in principle however, if a significantly different quote is received, details should be circulated to Members for further consideration.

45 WINTER GRITTING

Further to Minute 123/09 the Chairman attended Lancashire Locals to report the problems caused by the lack of gritting / grit buckets. Members considered the location of Grit Buckets within the Parish and **resolved** to submit 3 locations – Roots Lane motorway bridge and Catforth and Woodplumpton primary schools.

46 WHITTLE HILL PLANTERS

Members **resolved** to adopt the planter at Whittle Hill as LCC confirmed they have no objections to its location. If the telephone number is covered up, the City Council confirmed planning permission is not required for the sign. It was **resolved** that Councillor Hill would mention this to Ribblesdale nursery.

47 LALC TRAINING

Members **resolved** not to attend the training sessions on Community Engagement and Chairmanship.

48 LALC AGM AND CONFERENCE

After considering the Agenda, Members **resolved** not to attend the LALC conference.

It was **resolved** that Cllr Morgan and, if available, Cllr P Entwistle attend the LALC AGM in November and propose the following resolution

Woodplumpton Parish Council expresses its concern at the abolishment of Lancashire Locals and requests that LALC does everything within its power to ensure that a democratic consultative forum still takes place.

49 NEXT MEETING

It was resolved that the next meeting will be on **Monday 20th Sept 10** at Woodplumpton preferably in the Parish rooms as it can accommodate more members of the public.

END