

WOODPLUMPTON PARISH COUNCIL:

A G E N D A

**MEETING TO BE HELD AT CATFORTH PRIMARY SCHOOL,
SCHOOL LANE, CATFORTH**

on MONDAY 19th JULY 2010 at 7.00pm.

1. APOLOGIES

2. APPROVAL OF THE MINUTES of the meeting held on 21st June 10.

The Chairman is required to sign the Minutes as a true record. Members are requested to highlight actions in the Minutes which are relevant to action points in the Parish Plan.

3. DECLARATIONS OF INTERESTS

Members are reminded of the requirement to disclose any personal or prejudicial interest in any matter to be discussed at this meeting.

4. PUBLIC PARTICIPATION

The meeting will be adjourned at this point to listen to representations from the public, police or community groups wishing to bring matters to the attention of the Council or seek advice. **Matters requiring a Council decision or support must be included as a specific Agenda item.**

A request has been made to address the Council to explain the assistance needed to improve the financial position at Catforth Village Hall.

5. CATFORTH VILLAGE HALL

Further to the appeal made under public participation, **members are requested to consider including the questionnaire** with the next Newsletter. Members are also asked to confirm **that there will be no charge for the inclusion.**

6. ENFORCEMENT APPEALS

Confirmation has been received that an **Informal Hearing** will take place in relation to the appeal against the enforcement notice issued for the carrying out of engineering operations - namely the laying of hardcore to form a base for the stationing of caravans **Ref APP/N2345/C/10/2124110** and the making of a material change of use from agricultural land by the stationing of caravans, vehicles and associated equipment to residential use **Ref APP/N2345/C/10/2124104** on land to the South of Rosemary Lane, Bartle Lane, Catforth. **Members are requested to consider whether they wish to nominate a Councillor to attend the hearing and at the inspector's discretion, make representations.**

Confirmation has been received that a **Public Inquiry** will take place in relation to the appeal against an enforcement notice issued in relation to the operation of a clay pigeon shoot at Toplands Farm, Woodplumpton Road, Woodplumpton Ref **APP/N2345/C/10/2125540**. A public inquiry is where parties are required to give a factual, formal statement as part of the legal process. As a lawful use application has also been submitted, the Parish Council would be required to state that the Council can confirm that the shoot has taken place for 10 years or more and it is likely to be required to provide evidence to support the claim - eg letters of opposition, Minutes etc.

Members are requested to consider the Council's response and decide whether to nominate a Councillor to attend the Inquiry as it may be possible to simply confirm the Council's views on the shoot to the Inspector.

7. **BROADBAND SPEEDS**

At the Parish Council Consultative Forum, concern was expressed that the broadband speeds in the rural areas are insufficient and many residents and farmers are unable to download and submit information on line. **Members are asked to consider if this is a known problem in the Parish and whether they would be interested in working with other Parish Councils to highlight the extent of the problem.**

8. **PLANNING APPLICATIONS RECEIVED**

Members are requested to make representation on the following applications as follows A – Support with reasons, B – Leave to Planning, C – Oppose with reasons

No applications had been received when the agenda was prepared.

9. **FINANCIAL REGULATIONS**

It is a requirement of the Internal Audit procedures to consider the Council's Financial Regulations every 4years. **Members are required to consider the emailed regulations and make any recommendations for amendment.**

FINANCIAL MATTERS

10. **ACCOUNTS FOR PAYMENT**

Members are requested to approve the following accounts for payment

Clerk's July Salary	£602.64
July Tax & NI Contributions	£59.41
Lengthsman Contract 13 – 16	£352.50
1/4ly expenses Apr – June	£112.00

FINANCIAL STATEMENT 1 April 10 to end of June 2010

In order that the end of year accounts can be finalised **Members are requested to approve the end of year statement and budget analysis.**

11. **QUARTERLY BUDGET CHECK – Apr – June**

Members are asked to approve the quarterly budget statement and consider any virements or alterations to the budget.

12. **HOLLOWFORTH LANE MORTUARY**

Last month Members considered a quote in relation to the specification for the old mortuary. It was later confirmed that awarding the work based on the one quote would contravene financial regulations. **As a result, further quotes have been sought and Members are requested to consider these.**

13. **WINTER GRITTING**

Further to Minute 123/09 the Chairman attended Lancashire Locals to report the problems caused by the lack of gritting / grit buckets. **Members have been asked to consider locations for Grit Buckets within the Parish and are now requested to plot the locations on a map to be submitted.**

14. **WHITTLE HILL PLANTERS**

LCC have confirmed that they have no objections to the planter located at Whittle Hill and in view of the location they do not feel a specific consent is required. **Members are asked to consider 'adopting' the planter and including it in the Council's assets.** The situation with the advert is still being investigated.

15. LALC TRAINING

Members are asked to consider if they wish to attend training sessions on Community Engagement 11.08.10 and Chairmanship 09.09.10

16. LALC AGM AND CONFERENCE

Invitations have been received to attend the LALC Conference on 18th Sept at Leyland Hotel and the LALC AGM on 6th November at County Hall. **Members are asked to consider attendance at both events, to appoint a voting representative and whether to put forward a resolution at the AGM.**

17. NEXT MEETING

The next meeting will be on **Monday 20th Sept 10** at Woodplumpton – venue to be confirmed.

END